

Logging Into the Regional Water Planning Data Web Interface

- To log onto the Regional Water Planning Data Web Interface, first go to the website <http://www.twdb.state.tx.us/apps/db12/default.asp>.
- Next, enter your login id and password, and click the *submit* button to enter the Interface.
- If you have forgotten your login id or password, click on the appropriate “*Forgot your ...*” links and follow the instructions on the screen.
- If you are a new user, click on the word *here* in the *Register here* statement under the login box. Fill out all required fields (fields marked by a red asterisk) and submit your registration. A TWDB employee will review your registration and you will receive a response within a few days.
- Once you have entered your login and password, and clicked the *submit* button, you will be directed to the *Regional Water Planning Data Web Interface Home* page.
- From this page you will be able to navigate the Interface including the menu items of the Sources, Water User Groups, Wholesale Water Providers, Water Management Strategies and Reports, and the Profile, Search, Download, and Help features.

Sources

- To view a source, from the *Regional Water Planning Data Web Interface Home* page you will select the *View Sources* link on the left of the screen; or, click on the *Menu* button on the top right of the screen, click the *Sources* link on the drop-down box that appears, and then click the *View Sources* link.
- The *View Sources Main* page will load.
- You may sort this list by clicking on the column headings.
- Clicking on a *Source or System Name* in the *Source or System Name* column will load the *View Source* page that displays detailed data about a specific Source.

Water User Groups

- To view a Water User Group, from the *Regional Water Planning Data Web Interface Home* page you will select the *View Water User Groups* link on the left of the screen; or, click on the *Menu* button on the top right of the screen, click the *Water User Groups* link on the drop-down box that appears, and then click the *View Water User Groups* link.
- The *View WUGs Main* page will load.
- You may sort this list by clicking on the column headings.
- Clicking on a *WUG Name* in the *WUG Name* column will load the *View WUG* page that displays detailed data about a specific Water User Group.
- On the *View WUG* page, clicking on the *View Supply* button will load the *View WUG Supply* page. This page displays detailed data about a specific Water User Group Supply. Click the *Back* button on this page to return to the *View WUG* page.
- On the *View WUG* page, clicking on the *View WMS* button will load the *View WUG WMS* page. This page displays detailed data about a specific Water User Group Water Management Strategy. Click the *Back* button on this page to return to the *View WUG* page.

Wholesale Water Providers

- To view a Wholesale Water Provider, from the *Regional Water Planning Data Web Interface Home* page you will select the *View Wholesale Water Providers* link on the left of the screen; or, click on the *Menu* button on the top right of the screen, click the *Wholesale Water Providers* link on the drop-down box that appears, and then click the *View Wholesale Water Providers* link.
- The *View WWP's Main* page will load.
- You may sort this list by clicking on the column headings.
- Clicking on a *WWP Name* in the *WWP Name* column will load the *View WWP* page that displays detailed data about a specific Wholesale Water Provider.
- On the *View WWP* page, clicking on the *View Customer* button will load the *View WWP Customer* page. This page displays detailed data about a specific Wholesale Water Provider Customer. Click the *Back* button on this page to return to the *View WWP* page.
- On the *View WWP Customer* page, clicking on the *View Supply* button will load the *View WWP Customer Supply* page. This page displays detailed data about a specific Wholesale Water Provider Customer Supply. Click the *Back* button on this page to return to the *View WWP Customer* page.
- On the *View WWP* page, clicking on the *View WMS* button will load the *View WWP WMS* page. This page displays detailed data about a specific Wholesale Water Provider Water Management Strategy. Click the *Back* button on this page to return to the *View WWP* page.
- On the *View WWP WMS* page, clicking on the *View Customer* button will load the *View WWP Customer WMS* page. This page displays detailed data about a specific Wholesale Water Provider Customer Water Management Strategy. Click the *Back* button on this page to return to the *View WWP WMS* page.

Water Management Strategies

- To view a Water Management Strategy, from the *Regional Water Planning Data Web Interface Home* page you will select the *View WMS Projects* link on the left of the screen; or, click on the *Menu* button on the top right of the screen, click the *Water Management Strategies* link on the drop-down box that appears, and then click the *View WMS Projects* link.
- The *View WMS Project Main* page will load.
- You may sort this list by clicking on the column headings.
- Clicking on a *WMS Project Name* in the *WMS Project Name* column will load the *View WMS Project* page that displays detailed data about a specific Water Management Strategy Project.
- On the *View WMS Project* page, clicking on the *View Source* button will load the *View WMS Source* page. This page displays detailed data about a specific Water Management Strategy Source. Click the *Back* button on this page to return to the *View WMS Project* page.
- On the *View WMS Project* page, clicking on the *View WUG(s)* button will load the *WUG(s)* section of the *View WMS Source* page. Click the *Back* button on this page to return to the *View WMS Project* page.
- On the *View WMS Project* page, clicking on the *View WWP(s)* button will load the *WWP(s)* section of the *View WMS Source* page. Click the *Back* button on this page to return to the *View WMS Project* page.
- On the *View WMS Source* page, clicking on the *View WUG* button will load the *View WUG WMS* page. This page displays detailed data about a specific Water User Group Water Management Strategy. Click the *Back* button on this page to return to the *View WMS Source* page.
- On the *View WMS Source* page, clicking on the *View WWP* button will load the *View WWP WMS* page. This page displays detailed data about a specific Wholesale Water Provider Water Management Strategy. Click the *Back* button on this page to return to the *View WMS Source* page.
- On the *View WWP WMS* page, clicking on the *View Customer* button will load the *View WWP Customer WMS* page. This page displays detailed data about a specific Wholesale Water Provider Customer Water Management Strategy. Click the *Back* button on this page to return to the *View WWP WMS* page.

Searching

- To search for a source, Water User Group, Wholesale Water Provider, or Water Management Strategy from the *Regional Water Planning Data Web Interface Home* page you will select the *Search Source(s)*, *Search WUG(s)*, *Search WWP(s)*, or *Search WMS(s)* link on the left of the screen; or, click on the *Search* button on the top right of the screen, then click the *Search Source(s)*, *Search Water User Group(s)*, *Search Wholesale Water Provider(s)*, or *Search Water Management Strategies* link on the drop-down box that appears.
- The *Search for Source(s)*, *Search for Water User Group(s)*, *Search for Wholesale Water Provider(s)*, or *Search for Water Management Strategy Project(s)* page will load.
- From the search page you follow the directions listed on the page to search for a source, WUG, WWP, or WMS.
- You can search by name, database ID, region, county, or basin for the sources and WUGs; by name, database ID, and region for the WWPs; and by name, database ID, recommended/considered/alternate, county, region, WMS type, WMS source, WMS water quality improvements, WMS infrastructure, and WMS source online date.

Downloading

- To download up to date database information, from the *Regional Water Planning Data Web Interface Home* page you will select the *Download Files* link on the left of the screen; or, click on the *Download* button on the top right of the screen.
- The *Downloads* page will load.
- From this page you can download an Excel 97 XLS file.
- Follow the instructions on the screen to complete the download.

Help

- To access the *Help* page, from the *Regional Water Planning Data Web Interface Home* page you will select the *Help* link on the left of the screen; or, click on the *Help* button on the top right of the screen.
- The *Help* page will load.
- From this page you can select to download a copy of the *Guidelines for Regional Water Plan Development*, *Guidelines for Regional Water Planning Data Deliverables*, the *Short User Guide*, the *Short User Guide for Read-Only Users*, and the *User Guide for Read-Only Users and Consultants with Editing Rights*.
- You can also ask for additional assistance by clicking on the *Contact Application Administrator* link. This will load the *Contact Form*. Complete your contact information and your question. Your question will be forwarded a TWDB employee who will assist you.